

Event Reception Crew

Cariad Canvas are one of the leading providers of tented accommodation at festivals, private and corporate events throughout the UK. Crews are involved in the delivery and installation of up to 150 tents accommodating 600 guests anywhere in the UK.

We are now recruiting the following vacancies for the 2015 season

Event reception crew (Accommodation)

- **Location :-**
 - Based in Carmarthen S W wales, sites varied throughout the UK, some working away required for up to 10 days at a time at events and festivals throughout the UK.
- **Duration :-**
 - 6 months May 2015 to October 2015
- **Work :-**
 - Providing on site presence to meet and greet guests, allocate guests to allocated accommodation. To tighten guy ropes and re-secure pegs when required. To oversee use of festival and event facilities and services provided. Reception staff will also be expected to assist in the decoration of the tents after the event installation teams have finished erecting the accommodation suites and to help with striking the decorations post event.
- **Candidate :-**

The role undertaken by members of the site reception crew is purely a customer service role, therefore a good personality is essential as is a ability to deal with customers in a friendly and helpful manner. The ability to deal with situations in a logical, patient and calm manner is necessary. This role is not the typical 9-5 job and candidates should be content to work outdoors throughout the summer season and need to be happy in festival and event production environments.

Candidates should be Reliable, Punctual and Patient.

Candidates should have good time keeping and communication skills.

Candidates should be well presented in appearance and be of a friendly nature.

- **Experience:-**
 - **No previous experience necessary, as full training given. Preference will be given to candidates who have friendly personable nature and are capable of working as part of a reception team and able to deal with problems in a logic and capable manner. Previous experience of working in the industry or for previous experience of driving light commercial vehicles and trailers with B&E license.**

- **Minimum requirements :-**
 - **Minimum of 2 years of driving experience post license.**
 - **Fairly physically capable, and content to stay away at events and be content to be work in the outdoors.**
 - **Have an ability to deal with situations is a clear, logical and calm manner.**
 - **Ability to get self to and from work place.**
 - **Ability to work as part of a team**
 - **Ability to clearly communicate with other team members.**
 - **Have ability to work on own initiative at a consistent pace when left alone to undertake tasks.**
 - **Be well presented and able to communicate with clients in a personable manner.**
 - **Be able to undertake specific tasks as directed and to be able to follow set procedures in the production and collection of all event documents.**
 - **Be prepared to wear business specific work clothing and safety equipment during work hours.**

- **Rates of Pay**
 - **Good remuneration package, dependent on qualifications and relevant experience.**

- **Application :-**
 - **To apply for this position please provide up to date CV with covering letter detailing the role applied for and what personal qualities you consider you have which would be suitable for that role.**

